

REPORT TO:	Licensing Committee
DATE:	5 th June 2024
LEAD OFFICER:	Head of Planning, Public Protection and Countryside Services
CONTACT OFFICER:	Senior Licensing Officer licensing@denbighshire.gov.uk 01824 706433
SUBJECT:	Forward Work Programme 2024/25

1. PURPOSE OF THE REPORT

- 1.2 To advise Members of the priorities of the Licensing Section, together with an update on the agreed work programme for the Licensing Committee for 2024/25.

2. EXECUTIVE SUMMARY

- 2.1 The priorities of the Licensing Section reflect the duty placed on the Authority in relation to its responsibilities in relation to its licensing function, and the effective regulation, control and enforcement of Licensees, and the Authority's commitment to safer communities and the development of the economy.
- 2.2 A proposed Forward Work Programme is attached, at Appendix 1, for Members to consider and approve.

3. BACKGROUND INFORMATION

- 3.1 In drafting this Forward Work Programme, Officers have considered the policies relevant to the Licensing committee and the review dates of those policies along with any potential legislative changes being proposed by Welsh and Central Government.
- 3.2 Due to some significant changes to the staffing structure within the Licensing Section, which will have an effect on existing staff workloads, the priorities of reviewing some of the planned policies have been re-scheduled within the Forward Work Programme.

3.3 A revised Forward Work Programme can be found at Appendix A to include the above matters.

4. **RECOMMENDATION**

4.1 It is recommended that Members note the contents of the report, and

4.2 It is further recommended that Members consider and approve the updated Forward Work Programme detailed at Appendix A for 2024/25.